



VILLAGE OF LIBERTYVILLE  
BOARD OF TRUSTEES  
Public Works Committee  
July 22, 2025  
5:30 p.m.

AGENDA

**1. CALL TO ORDER**

The meeting was called to order at 5:30 p.m.

**2. ROLL CALL**

Members Present: Trustee Scott Adams, Trustee Pete Garrity and Trustee Cara McDonald

Others Present: Mayor Donna Johnson, Director of Public Works Paul Kendzior, Deputy Village Administrator Ashley Engelmann, Deputy Police Chief Chad Roszkowiak, Assistant Director PW Laura Ditanto, Deputy Public Works Director/Village Engineer Jeff Cooper, Senior Project Engineer Harrison Meyer, District 70 Assistant Supt. of Finance & Operations Stacey Bachar and District 70 Director of Safety & Security Austin Johnson

**3. APPROVAL OF APRIL 22, 2025 MEETING MINUTES**

Trustee Garrity made a motion to approve the minutes of the April 22, 2025 meeting. Trustee McDonald seconded. The motion carried on a roll call vote as follows:

Ayes: Trustee Adams, Trustee Garrity and Trustee McDonald

**4. HIGHLAND MIDDLE SCHOOL SHORT-TERM STUDENT DROP-OFF/PICK-UP TRAFFIC MANAGEMENT PLAN**

The proposed traffic plan was displayed for the Committee to discuss. The proposed traffic plan from District 70 (D70) includes the following:

- Move the drop-off area further west on Rockland Road where parking is currently available.
- Restrict parking on the west side of Oak Street and Ash Street during school hours.
- No right-turn onto Oak Street from Rockland Road.
- No left-turn onto Rockland Road from Oak Street.
- Staff parking is proposed to be on the east end of Rockland Road, in front of Highland Middle School.

Austin Johnson, District 70 Director of Safety & Security, stated that student drop-off is an on-going discussion with the school, parents, residents and public safety. Traffic issues at Oak Street and Rockland Road occur between 8:00 am to 8:30 am with cars turning in all directions and students trying to cross the road at the crosswalk located at the intersection.



D70 reached out to the Village to create a solution for safer student drop-off and eliminate traffic congestion at Oak Street for students to use the crosswalk. The heaviest time for drop-off is 8:45 am.

Mayor Johnson asked how parents will be notified of the traffic changes and how the traffic changes will be enforced. Director of Safety & Security Johnson stated that D70 will communicate with parents and emphasize the changes are for student safety. Deputy Chief Roszkowiak stated that with an Ordinance, the Police can enforce the new traffic regulations. D70 and the Police Department will first educate parents of the new traffic regulations and this should lead to compliance. Police Department staff can first issue warnings and then ticket drivers that are non-compliant with the new traffic regulations. D70 will work with the Police Department to enforce the traffic regulations.

Trsutee Adams added that when the high school changed their drop-off traffic route, the Police Department was present to assist with compliance of drivers.

Mayor Johnson recommended that D70 partner with the Parent Teacher Association for their support of the new traffic regulations. They need to emphasize the regulations are for safety and not to be punitive.

Assistant Superintendent Bachar stated that the new regulations are also to help nearby residents to eliminate them from being blocked in their driveways.

Director of Safety & Security Johnson stated that people have suggested moving the bus drop-off to Rockland Road and having student drop-off on Lincoln Avenue. There are 13 buses and estimated 40 kids per bus. In addition, it has been proposed to construct a drop-off area in the field next to the school. Neither of these proposals are feasible.

Trustee McDonald asked what time student pick-up is and will the restrictions be enforced all day. The students are released at 3:45 pm and parents start lining up at 3:15 pm. Whether the restrictions will be enforced all day will need to be determined. D70 staff stated that afternoon pick-up is different because of afterschool activities and weather. D70 will also work with any students that require ADA accommodations for student drop-off.

The Committee opened up the discussion for comments from the audience.

- Sheryl Barbian – 524 Garfield Avenue
  - Stated that more crossing guards are needed.
  - Stewart Avenue is a very busy because of the hospital.
  - Ms. Barbian asked who would enforce the regulations.
  - Stated that Austin Avenue will increase in traffic under new traffic proposal.
  
- Cynthia Patterson – 330 W. Austin Avenue
  - Stated that parents drive too fast during the student drop off.
  - People that park on Oak Street and Ash Street get there at 2:15 p.m. and the cars produce a lot



- of exhaust fumes.
- Asked if the church at Austin and Garfield can accommodate the cars parking for the drop-off and pick up.
- Catherine Eber – 518 Ash Street
  - Ms. Eber stated that the traffic on Garfield Avenue may get backed up using this traffic plan.
- Dave Cannon – 427 W. Rockland Road
  - Mr. Cannon stated that he has had a child in his front yard with a broken leg. His property is at the corner of Oak Street and W. Rockland Road.
  - The no parking restriction on the south side of Rockland Road has been successful.
  - Recommends that traffic should keep moving so there can be no stopping or standing.
  - Mr. Cannon asked if the west side parking restrictions on Oak Street and Ash Street will allow two lanes of traffic through? Director of Safety & Security Johnson replied that it will be tight and will be during school hours.
  - Mr. Cannon stated that the staff parking should be on Stewart Avenue, and not on Rockland Road.
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- Allen Friedlander – 522 Ash Street
  - Mr. Friedlander stated that parking is not the problem. Stated that speeding is the larger issued. Requested that cameras be installed for the drivers that speed on Rockland Road.
  - Stated that drivers cut through the hospital parking lot to get through the area quicker.
- Lori Pease – 303 W. Rockland Road
  - Ms. Pease stated that the area needs more enforcement of the parking regulations. Stated that her driveway has been used for student drop-off.

Trustee Garrity stated that this plan is the starting point to a strategy to improve student drop-off at Highland Middle School. The less vehicles on Rockland Road will be better for students commuting the school. These roads need more traffic enforcement for drivers not obeying the traffic regulations. An Ordinance amendment is needed to prevent drop-off on portions of Rockland Road and the side streets.

Trusted McDonald inquired if vehicles will be prohibited from dropping off on Ash Street and Oak Street. Student drop-offs will be prohibited on these streets. Trustee McDonald added that this will make it less convenient and encourage kids to take the bus.

Trustee Garrity made a motion for staff to write an Ordinance to amend the Municipal Code to restrict parking on Oak Street and Ash Street during school hours and event, restrict right turns from Rockland Road to Oak Street during school hours and restrict left turns from Oak Street to Rockland Road during school hours. Trustee McDonald seconded.

The motion carried on a roll call vote as follows:

Ayes: Trustee Adams, Trustee Garrity and Trustee McDonald



## 5. NOTABLE CAPITAL PROJECT UPDATES

Director Kendzior provided the Committee with an update of Capital projects.

Joint-Bid Road Rehabilitation Program: The Village again partnered with the Villages of Mundelein & Vernon Hills and Libertyville Township to jointly bid our roadway resurfacing programs in order to achieve favorable pricing based on larger quantities. This year's contractor will be Brothers Asphalt Paving. The Village will be resurfacing approx. 2.4 miles of roadway for a cost of approximately \$1.591 million, which will include panel replacements at select locations on concrete streets. This project has not started yet. The project is anticipated to be completed in October 2025.

Milwaukee Ave./Maple Ave. Crosswalk Safety Enhancements Project: The construction contract was awarded to Alliance Contractors for \$183,629. The center median, ADA curb ramps and RRFB installation foundations have been completed. Due to the long lead times for the poles, mast arms and RRFM assemblies are not scheduled to be shipped until August 15th. This project is underway and anticipated to be completed in late August 2025.

Copeland Manor Flood Reduction Project: The contract was awarded to DiMeo Brothers for \$5,909,710. Most of the storm sewer work will occur on Glendale Rd. and Seventh Ave. There will also be some storm sewer work on S. Fourth Ave. and Ardmore Terr. Construction started in late May and the contractor has completed the outlet channel, utility conflict junction chambers in Riverside Park and the box culvert installation on Glendale Ave. up to Seventh Ave. and the 96-inch storm sewer up to Wrightwood Terrace. This project is underway and is expected to be completed in April 2026.

Annual Watermain Replacement Program: Project involves the replacement of chronic breaker water mains along Woodland Road and IL Route 137 between Sunnyview Rd. to Cass Ave. The work on Woodland Road is almost completed. The contractor is Campanella & Sons, Inc. The contract amount is \$2,053,778.10. This project is underway and anticipated to be completed in late September 2025.

## 6. ADJOURNMENT

Trustee McDonald made a motion to adjourn the meeting at 6:45 pm. Trustee Garrity seconded. The motion carried on a roll call vote as follows:

Ayes: Trustee Adams, Trustee Garrity and Trustee McDonald

Respectfully Submitted:  
Laura Ditanto,  
Assistant Director  
Public Works Department