

## MEMORANDUM

**TO:** **HISTORIC PRESERVATION COMMISSION**  
Mike Kollman, Chair  
Dale Villiard  
Sarah Burger  
Brian Enochs  
Tom Flader  
Les Galo  
Kevin Neuendank

**FROM:** Wil Richardson, Planner

**DATE:** November 14, 2025

**RE:** Materials for the Historic Preservation Commission Meeting  
on **Monday, November 17, 2025**

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The following is the list of cases scheduled for the Historic Preservation Commission meeting on Monday, November 17, 2025. **The meeting will be held in the Board Room of the Village Hall at 118 W. Cook Avenue, Libertyville, IL.** If you should have any questions or comments regarding any of the items below, please feel free to contact me at (847) 918-2028.

### **OLD BUSINESS:**

**None.**

### **NEW BUSINESS**

#### **HPC 25-08**

111 School Street

*Applicant:* North Shore Sign Inc., Authorized Agent for  
For 536-542 North Milwaukee LLC, Property Owner.

*Tenant:* Duck Donuts.

*Request:* Signage.

*Appearance Code/*

*Zoning Issues:* None.

*Staff Comments:* Staff have found the proposed signage to be compliant with all applicable zoning requirements for projecting signs in the C-1 Downtown Core Commercial District including height, size and length. The signage location is permitted because it remains situated within the same property lines as 111 School Street even though it is not attached to the storefront.

*Required Action:* *The Historic Preservation Commission shall forward a recommendation to the Village Board of Trustees.*