

# APPLICATION FOR SIGN PERMIT

## VILLAGE OF LIBERTYVILLE

Community Development Department

325 N Milwaukee Ave, Ste 203, Libertyville, IL 60048

[www.libertyville.com/planning](http://www.libertyville.com/planning)

Phone: (847) 918-2020

Email: [building@libertyville.com](mailto:building@libertyville.com)

Fax: (847) 918-9439

<b>Location Address</b>	<b>Business Name</b>
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<b>Business Email Address</b>	
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<b>Name</b>	<b>Street Address, City, State, Zip</b>	<b>Contact Info</b>
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<b>Property Owner</b>		Phone: Fax: Email:
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<b>Tenant</b>		Phone: Fax: Email:
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<b>Sign Contractor</b>		Phone: Fax: Email:
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<b>Electrical Contractor</b>		Phone: Fax: Email:
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<b>Existing Sign Information</b>	<b>Proposed Sign Information</b>		
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<b>Type</b>	<b>Size</b>	<b>Dimensions</b>	<b>Description</b>	
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1.		<b>Lot Size</b>		<b>Permanent Signs</b>	<b>Lighting</b>
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2.		<b>Total S.F. Floor Area</b>		_____ Wall _____ Freestanding _____ Awning	_____ Internal _____ Indirect _____ None
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3.		<b>Sign Size</b>			
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<b>Additional Information</b>	<b>Temporary Signs</b>
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	_____ Banner _____ Balloon/Pennant
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<b>Owner's Representative Legal Statement</b>	
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All information provided herein is true and correct and all provisions of the ordinances of the Village of Libertyville shall be complied with. I hereby certify that the proposed use is authorized by the owner of record and that I have been authorized by the owner to submit this application as his/her agent.	This Box For Office Use Only
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<b>Print Name of Applicant</b>		<b>Owner</b>
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		<b>Contractor</b>
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		<b>Tenant</b>
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<b>Signature of Applicant</b>	<b>Date</b>
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### COMPLETE A PERMIT APPLICATION FOR EACH SIGN

<b>FOR OFFICE USE ONLY:</b>	<b>Permit</b>	<b>Fee</b>	<b>Zoning Approval</b>	<b>Approval Date</b>
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	<b>Invoice #</b>		<b>Building Approval</b>	<b>Approval Date</b>
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The Village of Libertyville reserves the right to request any additional information necessary for the review process